

**CALL**  
to  
**2013 ELEVENTH CONGRESSIONAL DISTRICT  
DEMOCRATIC CONVENTION**

**I. Call**

Pursuant to the authority provided by the Virginia Democratic Party Plan, the Eleventh Congressional District Democratic Committee (“District Committee”) hereby calls a Convention to be held at 11:00 a.m. on Saturday, May 18 2013, at the following location:

**Luther Jackson Middle School  
3020 Gallows Road  
Falls Church, VA 22042**

Registration shall start at 11:00 a.m.

**II. Incorporated Documents**

All appropriate provisions of the Virginia Democratic Party Plan (“State Party Plan”), as amended, and the Guidelines issued by the Democratic Party of Virginia issued in February, 2013 (Guidelines) are incorporated into this Call by reference and made a part hereof.

**III. Purposes of the District Convention shall be:**

- A. To elect twenty Democratic State Central Committee members;
- B. To consider resolutions; and
- C. To conduct such other business as may properly come before the convention.

**IV. Organization of the District Convention**

The Eleventh District Democratic Convention shall be organized in the following manner. The jurisdiction caucuses shall elect members to the State Central Committee as set forth below. All Democrats who are registered voters within the district may attend the jurisdiction caucuses and the District Convention. The Convention participants will sign-in between 11:00 a.m. and 1:00 pm, have their names checked against a registered voters list for their jurisdiction, and cast their ballots by jurisdiction for State Central Committee members. Registration and voting will cease at 1:00 pm, with the exception that anyone in line at that time will be accommodated for the registration and voting process. Upon completion of the registration and voting period, the District Convention shall meet to ratify the election results by jurisdiction, elect the State Central Committee members, and transact other business.

## **V. Participation and Outreach**

Participation in the Eleventh District Democratic Convention is open to all registered voters who wish to participate as Democrats. All meetings shall be open to all members of the Democratic Party regardless of race, sex, age, color, creed, national origin, religion, ethnic identity, sexual orientation, economic status, or disability, and all meetings shall be publicized fully.

The District and local committees should encourage full participation by all Democrats in the State Central Committee election process, including notice, publicity and education programs. Such outreach should be directed to all Democratic constituencies, including group such as ethnic minorities, young people, persons over 65 years of age, lesbians and gay men, persons with a high school education or less, persons with disabilities, and persons of low and moderate income.

## **VI. Declaration**

All persons participating in the Convention shall sign a Declaration form which includes an affirmation that the person is a resident of, and registered to vote in, the Eleventh Congressional District; does not intend to support any candidate who is opposed to the Democratic nominee in the next ensuing general election; is a Democrat; is not a member of any other political party; and has not participated and will not participate in the nominating process of any other political party for the 2013 general election.

## **VII. District Convention Committees**

The District Convention shall be governed by the rules developed by the temporary Rules Committee and rules developed by the permanent Rules Committee and adopted by the Convention.

The District Committee shall appoint the members of the temporary Committees on Rules, Resolutions and Credentials. The District Chair shall appoint the conveners of each committee. Each committee shall be composed of 15 members.

The membership of the temporary committees shall be apportioned as follows:

Fairfax County – 10 members

Prince William County – 4 members

City of Fairfax – 1 member

The District Convention shall elect Permanent Committees on Rules, Resolutions and Credentials. Each committee shall be composed of 15 members. The membership of the Permanent Committees shall be apportioned in the same manner as the temporary committees.

## VIII. Election of Members of the State Central Committee

**Method.** The twenty members of the Democratic State Central Committee from the Congressional District shall be elected by jurisdiction caucuses via paper ballots cast between the hours of 11:00 am and 1:00 pm. The names of persons selected by the jurisdiction caucuses shall be presented to the convention for ratification.

**The caucuses shall elect the following numbers of State Central Committee members:**

Fairfax Co	15 Members ( <i>7 female &amp; 8 male</i> )
Prince William County	4 Members ( <i>2 female &amp; 2 male</i> )
Fairfax City	1 Member ( <i>female OR male</i> )

**Pre-filing** is required to be elected to the State Central Committee from the Congressional District. Persons wishing to be elected are required to pre-file the Membership Prefiling Form with the District Chair by 5:00 p.m. on Friday, May 10, 2013. The form must be received by the Chair by the designated deadline.

Although email is the preferred method, one may file via email, or mail, or fax, or in-person (hand deliver) provided that the form is received by the designated deadline. No matter which method one uses, a signature must be affixed to the Membership Prefiling Form.

**All documents to be filed with the District Chair shall be filed as follows using one of the following methods:**

- *By Email (preferred):* georgeaburke@gmail.com
- *By Mail:*  
George Burke, 11<sup>th</sup> CD Chair  
3226 Sleepy Hollow Road,  
Falls Church, VA 22044  
*Phone: 202-288-2104 (C)*
- *By Fax:* 703-852-4457

**Slates.** Any individual or group of Democrats may sponsor or endorse a slate of candidates for election to the State Central Committee. However, no slate may receive preferential treatment or a preferential place on the ballot, nor may any slate be publicly identified on the ballot or otherwise as the “official slate.” Person(s) who want a slate listed on a ballot must provide (1) the name of the slate and (2) a list of persons comprising the slate, along with their Prefiling Forms. This information must be filed with the District Chair by 5:00 PM, on Friday, May 10, 2013.

## **IX. Resolutions**

For a resolution to be considered at the District Convention, it must be received by the District Chair by 5:00 PM on Friday, May 3, 2013. All resolutions adopted by the District Convention shall be certified by the District Chair and forwarded to the State Central Committee for consideration no later than 10 days after the District Convention takes action.

## **X. Filing Deadlines and Methods**

All documents required to be filed with District Chair must be submitted by the stated deadlines. All papers to be filed with the Chair of the Eleventh District Committee shall be filed by email at [georgeaburke@gmail.com](mailto:georgeaburke@gmail.com) or by other methods as specified in the Pre-filing paragraph in Section VIII.

*Adopted by the Eleventh Congressional District Democratic Committee*

**2013 ELEVENTH CONGRESSIONAL DISTRICT  
COMMITTEE  
MEMBERSHIP PREFILING FORM**

I, the undersigned, hereby state that I: wish to be a candidate for election as an Eleventh District Member of the Virginia Democratic Party State Central Committee; am a Democrat, am a registered voter in the precinct, city, or county listed below, that I believe in the principles of the Democratic Party, and I do not intend to support any candidate who is opposed to a Democratic nominee in the next ensuing election.

NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ ZIP \_\_\_\_\_

MAILING ADDRESS (if different) \_\_\_\_\_

PHONE (H) \_\_\_\_\_ (O) \_\_\_\_\_

EMAIL \_\_\_\_\_

CONGRESSIONAL DISTRICT - *11th*

COUNTY OR CITY \_\_\_\_\_

PRECINCT/WARD \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

***You must file this Membership Prefiling Form with the District Chair by 5:00 p.m. on Friday, May 10, 2013. No forms will be accepted after the deadline.***

*By Email (preferred):* georgeaburke@gmail.com

- *By Mail:*  
George Burke, 11<sup>th</sup> CD Chair  
3226 Sleepy Hollow Road,  
Falls Church, VA 22044  
*Phone: 202-288-2104 (C)*

- *By Fax:* 703-852-4457